



2020 "FESTIVAL IN THE PARK"

Coordinated by the Punxsutawney Area Chamber of Commerce, Inc. (Chamber)

Non-Food Service Application

June 27 – July 4, 2020

punxsutawney.com/events/festival-in-the-park/

 [@PunxsyFestivalInThePark](https://www.facebook.com/PunxsyFestivalInThePark)

Business Name: _____

Owner & Contact Person: _____

Address: _____

Phone / Cell#: _____ Operator #: _____

Vehicle License Plate: _____ Email Address: _____

Website: _____ Facebook: _____

PA Sales Tax License: _____

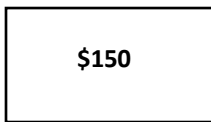
Description of item(s) to be sold:

ALL VENDORS – Please submit photos, website, Facebook page showing items to be sold.

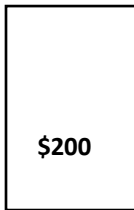
Please indicate the space(s) you are requesting. Permitting fees included.



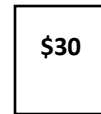
_____ Single (10' x 10')



_____ Double (10' x 20')



_____ Double Front (20' x 10')



_____ Nonprofit Table (34" x 34")

APPLICATIONS WILL BE REVIEWED ON A FIRST-COME BASIS. COMPLETING THIS APPLICATION DOES NOT GUARANTEE A SPACE. PLEASE DO NOT ENCLOSE YOUR PAYMENT UNTIL YOU ARE NOTIFIED THAT YOUR SUBMISSION HAS BEEN ACCEPTED.

APPLICATION DEADLINE FEBRUARY 14, 2020; NOTIFICATION OF ACCEPT/DECLINE WILL BE SENT MARCH 2, 2020

**Please return this completed application to:
Punxsutawney Area Chamber of Commerce, Inc.
102 West Mahoning Street
Punxsutawney, PA 15767**

THANK YOU FOR YOUR APPLICATION TO BE A PART OF THE 2020 "FESTIVAL IN THE PARK"!

You must comply with the following operational conditions.

Please read the entire application.

1. Prior to setup vendors must sign-in
2. Setup: Saturday, June 27, 2020, 8:00 a.m. - 2:00 p.m.; operations begin after the Fireman's Parade which starts at 6:00 p.m.
3. Regular hours of operation:
 - a. June 27, 2020 after 6 p.m. parade – 10:00 p.m.
 - b. June 29 – July 4, 2020 10:00 a.m. - 10:00 p.m.
 - c. The park is open from 10:00 a.m. – 10:00 p.m. We highly recommend you stay open during park hours but it is understandable if you close due to lack of lighting, severe weather, or other unforeseen circumstances. In these situations, we ask that your early closure does not interrupt the festival activities and guests during that time.
4. Tear down no later than Sunday, July 5, 2020 by 10:00 a.m. and not before July 4, 2020 @ 10:00 p.m.
5. All vehicles entering the Park must be escorted by a Committee Staff Member
6. Vendor spaces will be identified and marked; please stay within the marks
7. Tents must be EZ Up, First Up, or Carport tents, have four sides, be staked to the ground, and closed at night; no free-standing tents
8. Sidewalks must be kept clear; no selling on sidewalks
9. All items must be completely enclosed each evening with all tables, boxes, and bags inside
10. Vendors are responsible for cleaning around their area at night and placing garbage in dumpsters
11. Electric will not be available, and generators are not permitted; battery lighting only
12. Vendors selling merchandise must include a Pennsylvania Sales Tax Certificate with this application
13. Vendors selling tickets or conducting raffles must include a Small Game of Chance Certificate with this application
14. Vendors must submit a Certificate of Insurance identifying the Chamber as an additional insured
15. Vendors must comply with all relevant government regulations
16. No smoking is permitted in Barclay Square

NOTES:

1. *Security is the responsibility of the vendor.* The Punxsutawney Chamber of Commerce and the Borough of Punxsutawney will not be responsible for any damage, theft, or injury to vendors' person or property.
2. THE CHAMBER RESERVES THE RIGHT TO DEMAND THE REMOVAL OF SIGNAGE, PRODUCTS, HANDOUTS, OR OTHER MATERIALS IT DETERMINES TO BE INAPPROPRIATE, UNSAFE, DISCRIMINATORY, OR OFFENSIVE FOR A PUBLIC EVENT. IF YOU ARE ASKED TO LEAVE, YOU WILL FORFEIT YOUR SPACE RENTAL CHARGE.

Vendor questions may be directed to the Chamber preferably via email at punxsutawneyfestivalinthepark@gmail.com or by phone (814) 938-7700.

The Chamber is located at 102 West Mahoning Street, Punxsutawney, PA 15767.

I hereby agree to abide by the rules set forth on the enclosed information sheet. **I understand that, if I fail to comply with the rules of the festival, I may be asked to leave and that booth space rental is non-refundable.** I hereby relieve the Punxsutawney Area Chamber of Commerce and its agents and/or the Borough of Punxsutawney from any responsibility for damage, theft, or injury to myself, my agents, or property during the "Festival in the Park".

By signing you agree to the conditions set forth in this Application.

Signature

Date

APPLICATION DEADLINE FEBRUARY 14, 2020; NOTIFICATION OF ACCEPT/DECLINE WILL BE SENT MARCH 2, 2020